



**District of Taylor
Employment Opportunity**

**Gardener
(Full Time Seasonal Position)**

The District of Taylor is seeking a highly motivated, enthusiastic and dedicated individual looking to further their experience and knowledge in the profession of Landscape Maintenance.

Reporting to the Parks and Facilities Manager, the successful individual will be responsible for all aspects on a variety of gardening and horticultural tasks. The incumbent will work as part of the Community Services Team.

Preference will be given to a candidate have strong interpersonal skills and have a diploma from a recognized two-year Horticulture program with two years' related experience, or a Journeyman Landscape Gardener certification, or the equivalency of education and experience combined. It would be considered an asset if the incumbent also possessed; Level I First Aid, WHMIS and Pesticide Applicator's Certification.

The incumbent will be required to maintain a valid Class 5 BC Driver's License and supply his/her own steel-toed work boots and personal rain gear.

The 2023 seasonal term will be from May to October. The successful applicant can expect to work 40 hours per week, Monday to Friday but may be required to work the occasional weekend. The position's rate of pay will range from \$20.51 - \$25.60 per hour, plus 4% vacation pay. The incumbent's pay rate will be determined based upon a combination of relevant education and experience.

With your resume, please provide a cover letter that articulates how you meet the qualifications provided in the job description. Submissions will be received until **Friday, March 31, 2023 at 4:30 p.m. local time.**

Please address your application to:

Lisa Ford
Deputy Corporate Officer
Box 300
Taylor, BC V0C 2K0

Email: recruitment@districtoftaylor.com

Fax: (250) 789-3543

While the District appreciates all applicants, only those short-listed will be contacted.



DISTRICT OF TAYLOR

Gardener

Job Description

Title: Gardener

Date: April 10, 2022

Department: Parks and Facilities

Job Category:

Reports To: Manager, Parks and Facilities

Job Number:

Interacts With: Parks and Facilities, Community Services, Peace Island Park, and Lone Wolf Golf Course departments, community members

Wage:

General Summary:

This position performs several gardening services at various locations within the District of Taylor (including Peace Island Park and Lone Wolf Golf Course). The position is responsible for the care and maintenance of seasonal flower beds and pots, shrub beds, rock gardens as well as tree and hedge trimming.

Primary Duties and Responsibilities:

General

- Presents and maintain a professional, positive and tactful attitude when dealing with internal and external stakeholders. Supports and champions the activities of a respectful workplace
- Understands, complies and reinforces the District of Taylor policies, programs and guidelines applicable to the department
- Provides excellent services to the community, ensuring professional, friendly, and efficient interactions with community members
- Actively engaged in appropriate, accurate, timely, and transparent communication flow with stakeholders (both internally and externally) to ensure accurate information is shared on an ongoing basis

Health and Safety

- Awareness of and dedication to working safely according to applicable standards, policies and procedures
- Responsible for the proper maintenance and safety of tools and equipment by cleaning and checking tools and equipment after use and reporting major defects

Community Beautification

- Performs a wide variety of horticultural tasks across all District of Taylor properties including, propagation, design and planting, plant health care and integrated pest management, pruning, irrigation and weed control
- Plans and completes flower bed preparation and planting
- Performs flower and shrub bed maintenance

- Performs turf maintenance
- Maintains a written inventory of plant material, provides plans where required.
- Sets up and monitors horticultural maintenance programs for assigned areas
- Provides supervision of related projects and support staff as required

Requirements and Qualifications:

Education and Experience:

- Grade 12 diploma or equivalent
- Level 1 First Aid would be considered an asset
- WHMIS Certification would be considered an asset
- Pesticide Applicators certificate would be considered an asset
- Certificate, diploma or degree in Horticulture or other related field would be considered an asset

Knowledge, Skills, and Abilities:

- Working knowledge of safe use, mixing and application of chemicals and commercial products
- Understanding of WHMIS principles
- Strong interpersonal skills to build and maintain collaborative, effective working relationships
- Good leadership skills with a focus on communication, transparency, decisiveness, and listening to and providing feedback
- Well-established organisational and project planning skills
- Capable of performing intense physical work for various durations
- Ability to work alone and as part of a team in a safe and efficient manner
- Ability to operate basic related equipment such as weed trimmers, lawn mowers, hedge trimmers, aerators and fertilizing equipment
- Previous supervisory experience would be considered an asset

Other Requirements:

- Clear Criminal Record Check
- Valid BC Driver's License with acceptable Driver's Abstract
- Legally entitled to work in Canada

Working Conditions (environmental conditions, physical demands, travel, etc.):

- This is a seasonal position, with scheduled hours varying through the season (generally May – October). Hours can be impacted by weather conditions when it impacts ability to perform maintenance activities
- Performs intense physical work including, digging, lifting, pruning, raking, sweeping, packing and walking
- Ability to work in all weather conditions (very hot, windy, rainy and cold)

Disclaimer:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Related duties, responsibilities and activities may be assigned at any time with or without notice.

Approval:

<u>Moira Green</u>	<u>Miller</u>	<u>20/04/2022</u>
Name/Title	Signature	Date
<u>Ryan Golay Director, Community Services</u>	<u>Golay</u>	<u>20 04 2022</u>
Name/Title	Signature	Date