



**District of Taylor
Employment Opportunity**

**Pro Shop Attendant
(Part-time Seasonal Position)**

Pro Shop Attendants are expected to complete training in all areas of golf service and inventory management and sales. Reporting to Head Golf Professional, and working as a key member of the golf course team, the Pro Shop attendant works to ensure that the Pro Shop services support the goals of the club performing a variety of duties including, but not limited to, customer service in the sale of golf services and merchandise, ensuring carts and other equipment are prepared and ready for rental, cleaning and stocking of the Pro Shop and other public areas, and monitoring and dealing with service issues on the golf course.

Ideal candidates are aware of and dedicated to working safely according to applicable standards, policies, and procedures, work effectively in team environments, are able to communicate in a professional and courteous manner with customers and team members, have strong collaboration and interpersonal skills, have excellent communication skills with the ability to interpret both verbal and written instructions, maintain a positive attitude in a fast-paced work environment, stays on task, and are able to work efficiently with little supervision.

Preference will be given to a candidate that has a strong understanding of golf course etiquette and use of golf course equipment, has experience in dealing with cash. and possesses strong computer skills, including the use of Point-of-Sale software, internet searches and research, Microsoft Word, and Excel.

The 2026 seasonal term will be from May to October. The position's rate of pay will range from \$18.25 - \$20.10 per hour, plus 4% vacation pay. The incumbent's pay rate will be determined based upon a combination of relevant experience.

With your resume, please provide a cover letter that articulates how you meet the qualifications provided in the job description. **Submissions will be received until the position is filled.**

Please ensure that your submission clearly identifies the position being applied for and address your application to:

District of Taylor
Attn: Dawn McGinn, Interim Deputy Corporate Officer
Box 300
Taylor, BC V0C 2K0

Email: recruitment@districtoftaylor.com
Fax: (250) 789-3543

While the District appreciates all applicants, only those short-listed will be contacted.