



District of Taylor Employment Opportunity

Travel Counsellor (Full Time Seasonal Position)

Reporting to the Recreation Programmer, the Travel Counsellor position works at the District Visitor Centre and serves as the crucial link between the visitor and direct and indirect tourism service providers. A considerable amount of time is spent answering questions about the area, history, attractions, and weather, as well as listening and speaking with travelers. To meet the traveler's needs, Travel Counsellors will be supplementing their personal knowledge with written documentation/publications as well as information found on the internet.

Key Skills and Abilities

- Excellent communication and customer service skills
- In depth knowledge of attractions, events, and the local area
- Research, inventory, time management, and administrative skills
- Able to work effectively in a team environment and individually
- Proficient computer skills

*Key Qualifications

- Grade 12 Diploma or equivalent
- Tourism British Columbia Visitor Counsellor Trainer Certification
- SuperHost program certification

*Other combinations of education and experience may be considered

Due to the nature of the service offerings, this position is required to work within a schedule which includes weekends and special events. For the complete job description and more information about Taylor, BC, please visit www.districtoftaylor.com.

The Visitor Centre is open from May to September, Monday to Sunday, from 9:00 a.m. to 5:00 p.m. The compensation range is \$18.59 – 20.91 per hour, plus 4% vacation pay. The incumbent's pay rate will be determined based upon a combination of relevant experience.

With your resume, please provide a cover letter that articulates how you meet the qualifications provided in the job description. **Submissions will be received until the position is filled.**

Please ensure that your submission clearly identifies the position being applied for and address your application to:

District of Taylor
Attn: Dawn McGinn, Interim Deputy Corporate Officer
Box 300
Taylor, BC V0C 2K0

Email: recruitment@districtoftaylor.com
Fax: (250) 789-3543

While the District appreciates all applicants, only those short-listed will be contacted.