



Peace Island Park Policy

Policy No. 14.3b

Date Adopted: December 23, 2025

Strategic Goals and Priorities:

- Fiscal Responsibility
- Economic Development
- Asset Maintenance and Enhancement

Purpose

To outline operating practices and governing Policies to ensure successful operations of Peace Island Park.

Scope

This policy applies to all patrons who use Peace Island Park.

Responsibilities

Council

- Any changes, alterations, or amendments to this Policy language and intent are the concurrence and approved by Council

Chief Administrative Officer (CAO)

- The CAO shall have overall responsibility to implement and manage all features and guidelines as identified in this policy.

Staff

- Responsible to know and understand all features and guidelines of this policy and ensure appropriate measures are taken to manage employees within assigned area of accountability.

Department Responsible: Parks and Facilities

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Definitions

“Booking Fee” is the amount charged to the booking holder by the current Peace Island Park booking software. This is not a District of Taylor fee, rather, a third-party vendor fee.

“Booking Holder” is the person registered in the Peace Island Park booking software as the camper responsible for the correlated campsite.

“Camping Unit” is a tent, truck camper, trailer, motorhome, or any vehicle constructed, intended or equipped to be used as temporary living or sleeping quarters.

“Campsite” is the area prepared and designated by the Park Caretaker for placing a camping unit.

“Full-Service Sites” are campsites 200-221 located next to the Caretaker Residence, which offer water, sewer, and electrical hook up.

“The Island” includes campsites 1-39B and surrounding areas within the park boundary, as separated by the river channels.

“Mainland” refers to all sites and surrounding areas within the park boundary, excluding sites contained on the Island.

“Private Special Event” is any gathering, celebration, or activity conducted within the Park which is for invited attendees only and is not intended to attract participants or spectators.

“Public Special Event” is any gathering, celebrations, or activity conducted within the Park which attracts or is intended to attract participants or spectators.

“Quad sites” are the designated all terrain vehicle sites located 2.5km west of the park entrance on Big Bam Road.

Policy

The general philosophy at Peace Island Park is that it is to be run as a business. Therefore, the following governing policies are in place to ensure its successful operations:

Reservations

Camp site reservations for Peace Island Park will be made available on January 15 at 12:00 pm for the current calendar year.

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Special Events

Public or Private Special Event reservations, including Pavilion, Island Gazebo, and correlating campsite reservations, will be made available on January 15, one full season in advance. (Example: on January 15, 2025, special event bookings for summer 2026 will become available)

Public Special Event booking holders wishing to include the service of alcohol in their event must receive written approval from the Chief Administrative Officer. The Chief Administrative Officer may implement additional requirements in order to approve the request. The Chief Administrative Officer may also require the booking holder to appeal to Council for approval.

Special Event booking holders will be responsible for providing all required documentation no less than 5 business days prior to the beginning of the reservation.

Booking holders will be responsible for ensuring their Special Event and event attendees are in compliance with all Peace Island Park regulations and bylaws, as well as all Provincial and Federal laws. Public and Private Special Events are to adhere to all provisions of the Peace Island Park Bylaw. This includes the restrictions for noise listed in the bylaws Public Conduct section. Public Special Event booking holders may appeal to Council to have a noise variance applied for their event.

All items, including but not limited to, camping units, vehicles, tables, chairs, rental tents, porta potties, and any other items set up for the Special Event must be removed from the campsites, Island Gazebo, or Pavilion by the agreed upon check out time. Items not removed will be removed at the discretion of the Park Caretaker; costs of removal will be billed to the booking holder.

Fee Collection

All camping fees in accordance with the Community Services Summer Fees and Charges Bylaw are due at the time of booking.

Special Event booking holders may be eligible for post-event invoicing, subject to approval by the Parks and Facilities Manager.

Pre-event invoicing may be available at the discretion of the Park Caretaker.

Peace Island Park recognizes the criteria for disabled campers within the Camping Fees for Persons with Disabilities program put forth by BC Parks. Eligible campers will be exempt from camping fees for powered and non-powered sites. Full serviced sites will be excluded from the exemption, with the exception of the two wheelchair accessible sites. If these sites are available, they will be offered to persons confined to a wheelchair at no cost. Quad and group sites requiring four or more camping units per night are excluded from this exemption. The qualifying disabled camper must be present for use of the booking.

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Cancellations and Refunds

Individual reservations cancelled 5 or more days prior to the to the check in date are subject to a refund.

If cancellation occurs less than 5 days prior to the check in date, the reservation will be refunded, less the first night's camping fee and any booking fee applied by the current online booking software. If the cancelled reservation is for 3 or less nights of camping, 25% of the total cost of the reservation, plus any booking fee, will be kept instead.

Booking holders will be eligible to reschedule their booking. Once rescheduled, the reservation will no longer be eligible for a refund.

Cancellations made due to extenuating circumstances may be reimbursed at the discretion of the Community Services Director or designate, regardless of the timeframe of cancellation. Inclement or unpleasant weather conditions will not be considered an extenuating circumstance.

Event reservations cancelled 3 weeks or more prior to the to the check in date are subject to a refund.

If event cancellation occurs less than 3 weeks prior to the check in date, the reservation will be 50% refunded, less any booking fee applied by the current online booking software.

Event cancellations made due to extenuating circumstances may be reimbursed at the discretion of the C.A.O., regardless of the timeframe of cancellation. Inclement or unpleasant weather conditions will not be considered an extenuating circumstance.

Booking fees applied by the current online booking software are non-refundable, regardless of the timeframe of cancellation.

Booking holders or members of their party opting to leave the park prior to the end of their allotted booking will not be entitled to any reimbursement.

Check In and Check Out

Check in and check out times for all campsites will be determined by the Parks and Facilities Manager.

Check in and check out times for the Island Gazebo and Pavilion will be determined at the time of booking by the Park Caretaker. Applicable fees are determined by the check in and check out times chosen by the booking holder.

Late check out times may be granted at the discretion of the Park Caretaker. Late check out times are only available when the change in check out time will not impact park operations or another reservation. Late check out is not available for the Island Gazebo or the Pavilion.

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All items must be removed from the site by the time of check out. Items not removed will be removed at the discretion of the Park Caretaker; costs of removal will be billed to the booking holder.

Season and Operational Hours

The Park Caretaker and the Parks and Facilities Manager will work together to ensure that Peace Island Park is opened yearly in a timely manner.

Barring extenuating circumstances, and weather permitting, the mainland, excluding the full service and Quad sites will be opened on April 15 each year. The Island, Quad sites, and full-service sites will be opened when spring thawing allows for needed return of service, access and egress to each location.

The Parks and Facilities Manager may opt to open the mainland of the park any time prior to April 15, if it is safe and reasonable to do so.

The Peace Island Park season will close yearly on Thanksgiving Monday.

Off season bookings will be considered only at the discretion of the Community Services Director. The Community Services Director may request that individuals wishing to use Peace Island Park during the off-season appeal to Council for approval.

Care and Control of Animals in the Park

All patrons and visitors of Peace Island Park are to adhere to the District of Taylor's Responsible Pet Ownership Bylaw.

ATV Use

All terrain vehicles (ATVs) may be operated within the Quad sites. ATVs are not permitted in other areas of the park.

ATVs must be trailered in and out of the park.

ATVs must be operated only by users of legal age, holding a valid drivers license. ATVs will not be operated by anyone under the influence of alcohol.

Swimming Pools

Small personal swimming pools are allowed on individual camp sites, with care and maintenance of these pools the sole responsibility of the permit holder. No pools to be set up in public areas.

Responsible Consumption of Alcohol

Campers using Peace Island Park will adhere to all Provincial laws regarding the consumption of alcohol.

Open alcohol is not permitted to be carried outside of the camper's designated campsite.

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Vehicles and ATVs used within the park will not be operated by anyone under the influence of alcohol.

Non-Adherence

Items in this policy are intended to promote safety, respect, and continued successful operation of Peace Island Park. Campers, guests, and other park users opting not to adhere to the regulations outlined in this policy will be issued a warning. Offenders amassing three written warnings within the span of one reservation will be asked to leave the park. No reimbursement will be issued to campers who are asked to leave.

Written warnings and other incidents will be documented by park staff. Individuals or user groups amassing a significant number of incidents or written warnings may be subject to bans from Peace Island Park.

In cases involving dangerous, violent, or severe offences, written warnings will be bypassed, and immediate actions will be taken. These actions may include, but are not limited to, cancellation of an active reservation, request for users to leave the premises, or bans from Peace Island Park. Bans will be reviewed by the Community Services Director to determine length and any other follow up that may be necessary.

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